LEARNING
JOURNEY
WITH READING VILLAGE

LEARNING JOURNEY REGISTRATION PROCESS

Just three simple steps & you're on your way!

1 **Fill out the Registration Form, Participant Conduct Agreement, and the Liability Waiver**.
Sign and send these forms along with your 50% deposit to:
Reading Village, 3985 Wonderland Hill Ave, Suite 103, Boulder, CO 80304.

2 When you have made your flight arrangements, **send us the Traveler Information Form.**
Note: Please do not book a flight until you hear from us that the trip is confirmed.

3 **Read the Pre-Trip Packet (available for download on the website).**
In it you will find helpful packing lists, books and articles to read, health and safety tips and information about local culture and customs.

PAYMENT OPTIONS:

- FULL PRICE - $1,950 per person (assumes 2 people per room)
- DISCOUNT RATE - $1,750 per person if you pay in full by June 1, bring a friend, or fundraise $1,000 for Reading Village

- 50% deposit is due at the time of registration
- Balance is due 60 days before the trip departure date

* 100% of payment will be refunded if cancellation takes place 45 days prior to departure.
After this date 50% of the trip fee is refundable.

* Trip fee includes hotel, breakfasts & lunches, private ground transportation, admission to cultural sites, and guides.
Airfare is not included. An additional fee of $350 applies if you prefer a private bedroom.

PARTICIPANT REGISTRATION FORM

TRIP DATES

_____ /_____ / _____ - _____ / _____ / _____

PERSONAL INFORMATION

Name: _____

Address: _____

City: _____ State: _____ Zip _____

Email: _____

Home Tel: _____ Cell Tel: _____

Date of Birth: _____

Briefly tell us about yourself and what interests you in this trip or the work of Reading Village.

Have you ever traveled to a low-income or developing country? Where?

Do you have any special requirements related to food?

Will you be traveling with any medications that are critical to your health? Knowing this ahead of time will allow us to better help you should a medical emergency arise.

PLEASE MAIL TO:

READING VILLAGE
3985 Wonderland Hill Ave, Suite 103
Boulder, CO 80304
Or email to info@readingvillage.org

TRAVELER INFORMATION FORM

Please complete this form for each traveler in your party. Once complete please mail, email, or fax this form along with the Release Form to Reading Village. See information at the bottom of the release form.

PASSPORT INFORMATION

Name (as appears on passport): _____

Address: _____

City Issued _____ State: _____ Zip: _____

Passport Number: _____ Expiration Date: _____

Date Issued: _____ City Issued (if applicable): _____

EMERGENCY CONTACT

In case of emergency, who is the nearest family member or friend you would like us to contact?

Name: _____ Relationship: _____

Home Tel: _____ Cell Tel: _____ Work Tel: _____

Email: _____

ALLERGIES

List all medications below

_____

_____

_____

List all food below

_____

_____

_____

FLIGHT INFORMATION

(Note: Please do not book a flight until the trip is confirmed)

	Arrival in Guatemala:	**Departure from Guatemala:**
Airline:		
Flight Number:		
Originating City:		
Flight Date:		
Departure Time:		
Arrival Time:		

PARTICIPANT CONDUCT AGREEMENT

Reading Village is pleased that you have chosen to join us on the Learning Journey to Guatemala. Our work relies largely on the good will and trusting relationships we have developed with local people in Guatemala for whom we have high regard and deep respect. These relationships are a work in progress. Each time we go we deliberately work to strengthen them. Bringing visitors to these rural, relatively isolated communities represents both opportunity and risk for us.

We assume that you bring your curiosity, life experience, and good intentions on the trip. We also assume that like us and by virtue of being a foreigner, you have cultural blind spots and default ways of seeing and doing things that may not fit the cultural context in which we are working. Discovering that is part of the wonderful education that happens on a Learning Journey! When it comes to health, safety, and cultural respect, we provide a lot of information in our Pre-Trip Briefing Packet and each morning during the trip we brief you for the day to come.

Our experience is that Learning Journey participants are generally sensitive and respectful, and when they encounter a blind spot, completely open to gentle feedback. But if we encounter a participant who is less open to guidance by our trip leaders, Reading Village's priority is to preserve the quality of the experience for both the Learning Journey group and the local people, and to protect our integrity and reputation in Guatemala. This is critical for our work there.

In this spirit, the purpose of this agreement is to confirm that you understand and agree to a set of foundational expectations for participation in this trip. These expectations are intended to ensure everyone's safety, learning, and enjoyment, and to support the work of Reading Village.

A. PARTICIPATION. I understand that while participating on a Learning Journey to Guatemala with Reading Village I will be serving in the role of goodwill ambassador representing both Reading Village and my country.

B. LAWS. While participating on the Learning Journey I will act in accordance with Guatemalan, US, and international laws.

C. HEALTH AND SAFETY. While in Guatemala I will act in a manner that does not undermine my own health and safety or the health and safety of those around me. I will follow the requirements provided by the trip leaders before and during the trip.

D. CORE BELIEFS. While in Guatemala I will act in a manner that is consistent with Reading Village's core beliefs of solidarity, reciprocity, and collaboration. I will follow the requirements provided by the trip leaders before and during the trip.

E. CULTURAL RESPECT. While in Guatemala I will ensure that my actions are respectful and consistent with local cultural norms. I will follow the requirements provided by the trip leaders before and during the trip.

F. RIGHTS AND SAFETY OF CHILDREN AND YOUTH. I will value and respect all youth (children and teens) and behave towards them in a way that ensures their right to both feel safe and to be safe (physically and emotionally).

G. CONSEQUENCES. I agree that if Reading Village's trip leader deems that I have broken the law or after due warning continue to 1) place my or other's health and safety at risk, 2) act in ways that may undermine Reading Village's reputation in the communities, or 3) act in ways that violate the value of cultural respect, the trip leader may take appropriate action to address these issues, including but not limited to restricting or terminating my participation in the trip.

H. TRANSFER TO AIRPORT. I understand that in the event I am removed from the trip, Reading Village will arrange ground transportation to the Guatemala City Airport and, if necessary, nearby overnight accommodations.

I. COSTS. I agree that I am solely responsible for all direct costs associated with my removal from the trip for any of the foregoing reasons. Removal from the trip in no way changes the existing cancellation and refund policy.

Name	Signature	Date

RELEASE / DISCLAIMER OF LIABILITY FORM

I, _____ (full name), in consideration of the benefits derived from the trip with Reading Village in Guatemala ("the trip") on _____ (dates), do hereby voluntarily release, acquit and forever discharge Reading Village and its Directors, Officers, Employees and Agents, while acting in the scope and source of their duties with Reading Village, from all manner of suits, actions, claims, demands and liabilities which may arise from my participation in the trip, with the exception of gross negligence or malpractice.

I recognize that the conditions in some of the places to which I will travel are not of the same standard as the conditions to which I am accustomed. I realize further that there are certain health risks as well as other risks to me and my property, and I enter into participation in this trip with knowledge of those risks. I further recognize that the airport and flight travel environment carries a risk of exposure to terrorism related events, flight delays, and cancellations.

I understand that this document constitutes a full and complete waiver of all possible claims, including claims for negligence in personal injury or property damages, arising out of the trip. No provision of this document shall, in any way, limit my right to make claims against persons other than, Reading Village, its Directors, Officers, Employees and Agents.

_____ _____

Applicant signature Date

_____

Applicant name (please print)

Note: ***If you are a minor, a parent must sign and date this document in addition to your signature.***

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